Meeting Minutes

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 11/05/2003

Meeting Name: IPRS Core Team Meeting

Facilitator: Thelma Hayter, DMH

Scribe: Evelyn Woodard

Date: 11/05/2003

Time: 10:00AM TO 1:00PM

Location: Crossroads, Conference Room 3

Attendees

Name

IPRS Core Team

Gary Imes	Jeffrey Poole
Jean Revenew	Bobby Minish
Thelma Hayter	Cathy Bennett
Deborah Merrill	Sharlene Bryant
Sarah Liles	Evelyn Woodard
Rick DeBell	Kellie Fessler
Betty Cogswell	Paul Carr
Shawn Holland	Tim Sullivan

Area Programs

Albemarle	Guilford	Rockingham
Blue Ridge	Johnston	Smoky Mountain
Catawba	Lee-Harnett	Tideland
Centerpoint	Mecklenburg	VGFW
Crossroads	New River	
Eastpointe	OPC	

Agenda

Item No.	Topics	
(1).	Division and EDS Review	Request approval of the October 29th meeting minutes. Discuss October 31st checkwrite results: upcoming checkwrites – November 7th.
		Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.
		Bug Central Status, review status of action items and issues related to support pilot Area Programs, key CSR's.
		IPRS Operations Support: File Maintenance, Security and Help Desk
(2).	Pilot Area Programs and Others	Area Program Checkwrite Status – follow-up on the checkwrite cycle for October 31, 2003; preparation for November 7, 2003 checkwrite. Follow-up on action items from last meeting.
		Area Programs questions and comments regarding October 31st checkwrite. Specific agenda items; approve October 29th meeting minutes for posting, Residential Codes, TPA status. Any other Area Program questions or comments. Concluding remarks from DMH and/or EDS.
(3).	Miscellaneous	Other IPRS related topics for discussion.

Item No.	Topics

1. **Administration Notes (Division and EDS review):**

General Discussions and Questions:

DMH IT Services and EDS expressed concerns regarding claims that denied as duplicate. Although there is not a mechanism in place to address the charge back for the processing fees , EDS will continue to maintain the duplicate claims statistics for the Division's use. DMH IT Services iterated that a performance agreement under the new LME contract addressing penalties will be implemented next year, July 1, 2004.

DMH IT Services stated that the Division notified several Area Programs regarding their denials. OPC received denials due to missing billing provider numbers.   Mecklenburg and Alamance-Caswell received denials due to incorrect provider type and specialty missing.   Centerpoint received prevention category claim denials.

Pitt, Edgecombe-Nash and Riverstone are not in production yet. Pitt County has submitted several files to EDS for testing; testing is going well. Pitt County and Edgecombe-Nash may go into production next week.

2. **Review Results of the Previous Checkwrite:**

Please review the attached checkwrite summary report.

CSR Prioritization:

DMH IT Services is currently reviewing CSRs (issues/concerns regarding several).

Bug Central:

There is currently one bug in customer review (216817) and two bugs in process/working (209198 and 218327).

Operations Support (File Maintenance, Security, Help Desk):

There are currently no issues to report at this time.

Item No.	Topics
3.	**Administration Notes Continued:**

10:30am Conference Call to Area Programs: Area Program checkwrite status, discuss preparations, questions and concerns.

Jay Dixon of the Controllers Office attended the Core Team Meeting scheduled November 5, 2003.

The Area Programs received notification that the Controllers' Office will close at 11:30am Friday and expressed concerns regarding time permitted/allowed to deliver their cost finding reports. Jay Dixon will perform follow-up procedures with Bob Duke regarding the time frame allotted for the Area Programs' to submit their cost finding report.

Catawba expressed concerns regarding their CAP claims (test performed, Case Management). The Area Program used Place of Service code 99 for their CAP claims; the claims denied and were recoded to place of service code 2. Claims denied again when place of service code 2 was applied. DMH Services stated that the place of service code for Case Management is either 11or 12 according to the CAP standards for billing Medicaid in IPRS. The Area Program will reference the Implementation Guide for locating acceptable codes and will contact the Medicaid Help Desk, 1-800-688-6696, option 1 for further assistance.

Centerpoint expressed concerns regarding their prevention category claims. Prevention Diagnosis was not listed. DMH IT Services iterated the Area Program claims can have up to 4 diagnosis, any of which can be the prevention code. However, if the first code comes in blank it's considered an invalid code and denies.

Guilford expressed concerns regarding the YP820 procedure code (prior approval required). It appears that the edit is looking at the creation date of the PA. DMH IT Services will review issue and enter correct information into the edit/audit file so that the claims may process. The Area Program will submit several ICN's to Shawn Holland for review/analysis.

DMH IT Services informed the Area Programs the Division received the list of residential codes that will be implemented January 1, 2004. DMH IT Services is writing the procedure for billing the residential codes and intends to submit a copy of the memo to the Area Programs for their records.

DMH IT Services informed the Area Programs they may contact Charlotte Craver regarding their Health Choice issues and concerns at charlotte.craver@valueoptions.com.

Lee-Harnett expressed concerns regarding concurrency (allowing dual enrollment). DMH IT Services is removing concurrency limitation between CMMED/CMSED and CSIP/CSSP to allow eligibility between these target populations.

Meckenburg informed DMH IT Services they were performing another 837-file generation during the conference call. The Area Program will notify the Division of their 837-file generation progress as quickly as possible.

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell	Short term/long tern solution proposed. Long term encompasses changes to the eligibility file; covers more than jail diversion.	No change	
AI2.	10-8-03	Western Highlands merger.	Rick DeBell	Communicate with Lisa and Wanda possible impacts resulting from the merger.	No change	
AI3.	10-22-03	Area Programs that have not sent their consolidated TPA: OPC, SE Regional, Davidson, Onslow, Neuse, Durham, Edgecombe-Nash, Foothills and Riverstone.	Paul Carr	EDS will perform follow-up procedures (receiving compliant 835 for these Area Programs who have not forwarded a consolidated TPA for EDS signature).		

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						

5